

## Furniture Services Requisition

Today's Date	Department Name	LVPA #	Job Date	Requisition #			
Job Location		Phone #	Department Contact				
<b>Description of Work Needed</b>							
<b>PLEASE DO NOT WRITE BELOW THIS LINE - FOR FURNITURE SERVICES USE ONLY</b>							
Description of Services	Unit	Stock #	Code	Issued	Line	Cost	Extension
<b>Equipment</b> Forklift	HR	08200-100	C		A	45.250	\$0.00
Vehicle	HR	08200-110	C		B	24.750	\$0.00
Vehicle Partial (1/2 Hr)	HR	08200-110	C		C	12.500	\$0.00
<b>Service</b> Supervisory Labor	HR	08200-310	C		D	47.250	\$0.00
Supervisory Labor: Partial (1/2 Hr)	HR	08200-310	C		E	23.750	\$0.00
Non-Supervisory Labor	HR	08200-320	C		F	18.250	\$0.00
Non-Supervisory Labor: Partial (1/2)	HR	08200-320	C		G	9.250	\$0.00
<b>Rental</b> Chairs                      Folding White	EA	08173-102	C		H	1.100	\$0.00
Folding, New Blue & Gold	EA	08173-114	C		I	1.750	\$0.00
Folding, Old Blue & Gold	EA	08173-113	C		J	0.750	\$0.00
Stacking, Ergo	EA	08173-102	C		K	3.250	\$0.00
White Resin	EA	08173-102	C		L	3.000	\$0.00
Tables                      Round, 60"	EA	08173-111	C		M	8.250	\$0.00
Banquet, 6'x30"	EA	08173-104	C		N	7.750	\$0.00
Banquet, 8'x30"	EA	08173-112	C		O	10.750	\$0.00
Cocktail	EA	08173-110	C		P	8.500	\$0.00
Narrow, 6'x18"	EA	08173-118	C		Q	7.750	\$0.00
Podium	EA	08173-101	C		R	16.000	\$0.00
Canopy 10 x 10	EA	08173-108	C		S	53.750	\$0.00
Canopy 20 x 20	EA	08173-100	C		T	161.250	\$0.00
Easels	EA	08170-500	C		U	10.750	\$0.00
Staging	EA	08173-106	C		V	27.000	\$0.00
Posterboards	EA	08173-109	C		W	16.000	\$0.00
Umbrellas 9'	EA	08173-107	C		X	37.500	\$0.00
Umbrellas 11'	EA	08173-1115	C		Y	53.750	\$0.00
Flags/Banners	EA	08173-103	C		Z	21.500	\$0.00
Stanchions	EA	08173-117	C		AA	13.000	\$0.00
Trash Cans	EA	08200-445	C		BB	4.250	\$0.00
<b>TOTAL RECHARGES</b>							